



**BELCHERTOWN SCHOOL DISTRICT  
CURRICULUM & INSTRUCTION SUBCOMMITTEE MEETING  
June 22, 2017**

**PLACE:** SRE Library  
**TIME:** 4:30 p.m.  
**SUBCOMMITTEE:** Dr. Michael Knapp (present); Ms. Randi Shenkman (present)  
**ADMINISTRATION:** Dr. Shawn Fortin, Director of Teaching & Learning (present)

**MINUTES**

- I. Call Subcommittee Meeting to order  
Dr. Fortin called the Curriculum & Instruction Subcommittee meeting to order at 4:50 p.m.
- II. Reorganization of Curriculum & Instruction Subcommittee
  - A. Ms. Shenkman nominated Dr. Knapp as Chair of the Curriculum & Instruction Subcommittee.  
MOTION: Ms. Shenkman moved to approve the nomination of Dr. Knapp as Chair of the Curriculum & Instruction Subcommittee. Dr. Knapp seconded the motion.  
VOTE: 2-0-0, approved unanimously
- III. Acceptance of Minutes
  - A. May 9, 2017  
MOTION: Ms. Shenkman moved to approve the May 9, 2017 Curriculum & Instruction Subcommittee meeting minutes as presented. Dr. Knapp seconded the motion.  
VOTE: 2-0-0, approved unanimously
- IV. Public comment regarding items on the agenda  
None
- V. Items for action/Discussion
  - A. Assess progress  
Discussion revolved around several areas: data dashboard was the product of a year's worth of work with the C&I Subcommittee, Dr. Fortin, Ms. Christine Vigneux, BHS Principal, Mr. Doug Daponde, BHS Assistant Principal, and Mr. Ben Admussen, Data Administrator; JBMS data will be the focus of the coming school year; MassCORE vs. graduation requirements were compared and conversation ensued as to where the most impact can be made.  
It was also decided that the Subcommittee will look at Superintendent Coffin's community survey results from two years ago.

B. Update on STEM advisory meetings

Dr. Fortin updated the subcommittee on progress and thoughts for next steps.

C. Future plans

1. Invite teachers and administrators to C&I meetings on a regular basis.
2. Appoint a School Committee member to be a liaison rather than having a formal subcommittee.
3. Next scheduled subcommittee meeting will be August 8, 2017 at 6:00 p.m.

VI. Subcommittee correspondence

- A. Agenda, June 22, 2017
- B. Minutes, May 9, 2017

VII. Adjourn

MOTION: Ms. Shenkman moved to adjourn the Curriculum & Instruction Subcommittee meeting at 5:29 p.m. Dr. Knapp seconded the motion.

VOTE: 2-0-0, approved unanimously

Respectfully submitted by,

Dr. Shawn Fortin, Director of Teaching and Learning

School Committee members' signatures:

\_\_\_\_\_, Michael Knapp, Chair

\_\_\_\_\_, Randi Shenkman, Member

*The mission of the Belchertown Public Schools is to ensure that every student meets with success every day. To that end, we pledge to ensure that we have rigorous, standards-based curriculum; instruction designed to meet the needs of diverse learners in every classroom; and access to the global learning community via state-of-the-art technology in schools that are communities of respect and civility for all.*

The Belchertown Personnel & Policy Subcommittee conducts its business in open session pursuant to Chapter 30A, Section 21 of the Massachusetts General Laws. The public is welcome to comment only on items on the agenda for this meeting as noted above. If you wish to address the School Committee regarding an item not on the agenda for this meeting, please contact the Superintendent of Schools, at 413.323.0423 or via email at [superintendent@belchertown.org](mailto:superintendent@belchertown.org) to determine the best way to address your concerns.